



## **Full Job Description – Student Audio Engineer – Recording Studio – Light Administrative Duties**

### **Primary Location – Remote/Virtual and Renfrew, Ontario**

Nominal in person duties when lockdowns lift. Students will be expected to report in person when required, however the bulk of duties can be achieved remotely.

### **Schedule – 30 hours weekly for 6 weeks**

### **Rate of Pay – 14.25/hr**

### **Start Date – July 5, 2021**

### **Job Summary**

Students will be expected to run live, in person and remote recording sessions. Although the primary focus is audio engineering for special summer projects, there is a requirement to assist with light administrative duties for our programming. Administrative duties consisting of organizing teacher availability + scheduling, promotion, advertising, event planning, and studio maintenance are a consistent part of the daily routine. It is also expected that the summer student will assist to keep the studio space maintained and in neat/proper working order.

The small studio and unconventional music school environment is an ideal starter work sphere for any student in the *Music Industry Arts* Category Programming at Ontario colleges. Students will acquire hands-on experience in a calm, live setting, with an experienced music business owner. Student will be able to shine and lend their creativity to the designated projects. A majority of the work will be remote, however when lockdown lifts, students will be expected to report in person when required. *More Than A Song Studios* has a COVID 19 safety plan in place in compliance with provincial regulations.

### **Job Responsibilities/Qualifications and Competencies**

- Must be aged between 15 and 30
- Legally entitled to work in Canada
- No Criminal History
- Have an education in *Music Industry Arts* or equivalent
- Flexibility
- Excellent oral and digital communication
- Reliability
- Organized
- Must have proper running at home/remote work set up, with functional computer speeds, access to high-speed internet and a quiet and private workspace
- Knowledge of setting up and tearing down live sessions
- Knowledge of instruments
- Problem solve or be able to communicate if assistance is required
- Must be focused on task at hand
- Must work well with others
- Experimenting with microphone placement
- Testing gear to achieve the best results
- Run multi-track recordings in a studio environment, requiring full range of audio engineering and music production skills
- Familiarity and able to navigate numerous DAWs and plugins
- Must be able to edit and mix music, voices, and sounds
- Familiar with industry standard microphones in proper context
- Enhancing a final product, often in conjunction with others
- Familiar with uploading itemized session tracks, accompanied with an MP3 reference track, so other team members can listen

## **EQUAL EMPLOYMENT OPPORTUNITY STATEMENT**

*More Than A Song Studios* is an equal opportunity employer and bases its hiring decisions on the business need. *More Than A Song Studios* selects the best qualified candidates available and does not discriminate in its employment decisions on the basis of any protected category.

## **CLEARANCE**

Engaging with students is part of the day-to-day activities at *More Than A Song Studios*. Successful candidates (18 year of age or older), will be subjected to an *OPP Vulnerable Sector Check* - [Ontario Provincial Police - LE220 Vulnerable Sector Check \(opp.ca\)](#) **AND** *CAS Child Welfare Record Check Consent Form* - <https://tinyurl.com/dhx7tm6h>.

Work cannot commence until these forms are completed and returned with an impeccable record. No exceptions.

## **ABOUT US**

*More Than A Song Studios* offers music instruction/education, summer day camps, workshops, song writing, recording and song releasing opportunities in a small, yet humble environment. As our student population and regional demographic continues to expand with a network of students around the globe, and with our offerings constantly growing, our organization's activities are not limited to direct face time with clientele.

*More Than A Song Studios* offers a distinct gift for encouraging students to unlock their deepest capacities. Time with students is tailored, making sure individual goals and passions can be attained... no matter what age! It is in our belief that most people have been convinced to dismiss their inner voice and as a result, most lack courage to leap into their musical radiance. With this philosophy, and gaining the trust of our students, we are able to guide and aid students in developing confidence in their musical merit, allowing for students to attain their goals.

## **TO APPLY**

Please send an email to Danah at [info@morethanasongstudios.com](mailto:info@morethanasongstudios.com)

Please indicate in the subject: *Summer Student Employment*.

In the email, please attach our completed application and a one-page resume.

**All submissions must be received by Monday May 28, 2021 at 1PM.**